

FRIENDS OF MENUCHA FOUNDATION

MINUTES OF MEETING OF THE BOARD OF STEWARDS

APRIL 29, 2019

A meeting of the Board of Stewards (the "Board") of Friends of Menucha Foundation, an Oregon nonprofit corporation ("FoMF"), was held on Monday, April 29, 2019 beginning at approximately 6:15 pm at Spencer's house.

Stewards Present: Derek Foote, Gerry Foote, Susan Hedlund, Erich Merrill, Kristin Solomon.

Stewards Absent: Rick Lee

Menucha Staff: Donna Leamy, Spencer Parks.

Guests: Emily Jessee, Alex King

Opening; Agenda

Erich opened the meeting with prayer.

Susan distributed the agenda, which was approved as presented.

Minutes

The minutes of the February 18, 2019 meeting were approved.

Financial Report

Derek gave the treasurer's report, distributing financial statements as of March 31, 2019. Funds on hand are \$184,152.22. Donations have been slow, as is typical for the first quarter.

Other Matters

Donations

Donna distributed a summary of donations to date. She reported that five of the eight gifts since the last meeting are first-time donations.

Development Director

Spencer reported favorably on his interview of the top candidate for the Development Director position. She currently works for the Montessori School and has grant writing, donor cultivation, and event planning experience. A second interview has been scheduled. He will interview two other candidates in the next few days. He expects a final decision shortly.

Summer Festival Planning (August 10)

The Board discussed details of the summer festival fundraiser. The Board decided to start the event at 11:30 am and run until 4:00 pm. Kristin has prepared a vendor application form. The Board decided not to include a silent auction this year.

Kristin is chairing the event. She will work with Hillary Webster and the new Development Director.

Annual Dinner Planning (September 8)

Spencer informed the Board that Karen McCord has agreed to be the speaker. Bob Blum and Carol Black will be honorary chairs. Spencer will develop a theme, focused on remodeling and refurbishing rooms in Wright Hall.

Greeter at Menucha

Donna distributed the calendar for groups coming to Menucha in the next few months. Stewards are welcome to volunteer as greeters for any group.

Weekend Workshop

The Board discussed a request from Joey Razzano that FoMF set up a restricted fund to accept donations for a program Menucha is sponsoring called "Weekend Workshop for Parents of Kids with Special Needs." The Board voted to establish a restricted fund to accept donations to support Menucha-sponsored events, to be administered by the Executive Director and Menucha event planning staff.

Executive Director's Time

The Board welcomed Spencer back from sabbatical. Spencer reported that he has participated in several meetings of the First Presbyterian Church task force that is considering the legal relationship with Menucha, and believes that a separation will occur within the next 18 months. Putting Menucha in a separate 501(c)(3) organization is the most likely outcome.

The Menucha Commission engaged consultants to assist with strategic planning. The consultants have recommended, among other things, a future target of 20% for the percentage of Menucha's income to come from unearned sources, such as donations and grants.

Next Meeting

The next meeting will be May 29 at 6:00 pm at Erich's house.

Adjourn

Spencer closed the meeting in prayer. The meeting was adjourned at 7:30 pm.

Erich Merrill, Secretary