

FRIENDS OF MENUCHA FOUNDATION

MINUTES OF MEETING OF THE BOARD OF STEWARDS

FEBRUARY 18, 2019

A meeting of the Board of Stewards (the "Board") of Friends of Menucha Foundation, an Oregon nonprofit corporation ("FoMF"), was held on Monday, February 18, 2019 beginning at approximately 6:30 pm at Susan's house.

Stewards Present: Gerry Foote, Kristin Solomon. Derek Foote, Susan Hedlund, Rick Lee,

Stewards Absent: Erich Merrill

Menucha Staff: Donna Leamy, Spencer Parks.

Opening; Agenda

Rick opened the meeting with prayer.

The agenda was approved as presented.

Minutes

The minutes of the January 21, 2019 meeting were approved.

Financial Report

Derek gave the treasurer's report, distributing financial statements for January 2019. Funds on hand are 181,647.70 Derek has begun talking with Gary McGee & Co. about the 2018 tax returns. He wrote descriptions of major fundraising projects for the 990(?): greening, road project, tractor, and beginning on the development officer project.

Other Matters

Development Director's Job Description

Approved by the Commission according to Spencer. NPN Nonprofit Professionals Now worked with us on job description. They will come up with 3 or 4 candidates to interview by mid-April.

Renewal of Donor Perfect Contract: Approved.

Summer Festival Planning Aug. 10th: We have the records from last year. Last year netted about \$1000. Fixed expenses will be port-a-potties, stage. Could do better with selling tickets ahead of times online. (No record of who came last year.) Hillary would like to help again. She could work with the new Development Director. Start earlier looking for vendors. Suggest ask vendors to donate an item for silent auction but don't charge. (Last year some vendors donated part of their proceeds.) Kristin will talk with Lauren about Facebook ads. Gerry will contact artists at LOCAL 14 and Rain Spark Gallery. Derek & Kristin will do games again with Hillary's help (if she comes). Disussion of silent auction details.

Discussion of Suggestions from Joey Rizano (sp): Don't start at 10Am unless there is a reason to be there at 10AM. Food and tickets and bracelets a little confusing.

Kristin Solomon will be the chair of the event.

Annual Dinner Planning (September 8)

Rick will chair the dinner, with assistance and support from the rest of the board. Refurbishing some rooms will be the theme. Take a room and do it first as a before and after example.

Greeter at Menucha: Donna gave out the calendar for groups coming.

Update on Donations: No new money except monthly donations. No new letters to sign.

Executive Director's Time: Spencer:

Next plea letter: Derek will write the next plea letter to go out the beginning of May. Gerry is willing to help if we want the letter to be from 2 Foote's.

Spencer is on sabbatical as of yesterday. (But he couldn't stay away...) On Sabbatical until the middle of April. One week they will actually be away.

A couple of consultants have spent a week with the staff at Menucha. Their report will come out in the next 8 weeks. Information will help with final decision on Development Director. Exploring the issues involved with making Menucha a separate entity from 1st Pres. Discussion ensued about what are the connections between the church and Menucha: they gave money from their capital campaign (for the first time), their office does accounting tasks for Menucha. Spencer is 10 hours a week at the church (officially).

Separation not expected to happen in 2019.

See last months notes re the Task Force Below.*

Ukelele camp full. Bluegrass better sign ups than before. Dulcimer one better sign ups. Intergenerational ministry coming up.

Intentional Community: Emily is doing an Intergenerational session in the summer. Emily and Alex applying to grad programs so will probably leave after the one year. One person departed. Starting applications for new interns.

Next Meeting April 29 6pm at Spencer's.

*Menucha and FoMF. An outgrowth of the meeting was that a task force has been appointed to investigate the legal structure of Menucha, with which Spencer has met. Spencer educated the task force on historical matters involving personnel policies, and differences in needs as to financial statements. The task force may recommend that Menucha become a separate legal entity, with separation of policies and governance structures. Spencer outlined benefits of

separation from First Presbyterian Church. The board had an extended discussion of possible impact of the creation of separate legal entities for the two organizations.

Next Meeting

The next meeting was scheduled for February 18 at Spencer's house.

There being no further business, Erich closed the meeting with prayer at approximately 7:55 pm.

Erich Merrill, Secretary