

MINUTES

Friends of Menucha Foundation

Board Meeting and Retreat 1/21/2018

First Presbyterian Church

Attendees: Chris Rasmussen, Erich Merrill, Kristin Solomon, Derek Foote, Gerry Foote, Susan Hedlund, Donna Leamy, Spencer Parks

Prayer The meeting was opened with prayer by Chris.

Minutes of the Dec. 10, 2017 meeting were approved and there were no revisions to the Agenda

Financial Reports Erich reported that the checking account balance is \$148,882.52. \$1.3 million has been raised by the Foundation over 13 years, or approximately \$100,000 per year.

McGee and Associates will process the 2017 tax returns and year end resolution. It was moved and passed to have McGee and Associates do the tax return and audit.

It was also moved and passed to pay Menucha the same quarterly amount of \$2513 for contracted services.

Other Matters:

Development Director

Kristin presented a potential job description for a Development Director for Menucha. As this position would be an employee of Menucha (vs. the Foundation), it will be modified to align with Menucha's job descriptions.

Discussion ensued about the qualifications for the ideal candidate. Ideally, the candidate would have a combination of strong relationship building skills, an ability to maintain relationships, and be a "public face" for Menucha as appropriate. The salary for such a role (as estimated in 2008) was \$80,000-\$85,000 including benefits. It is assumed that the first year the position would need to be fully funded. It is hoped that the second year it would be funded at 50% and at 25%-30% the third year. Ideally the position would be self-funded by year 4. It is hoped that this position/person could help us diversify our funding base. It was acknowledged that there are also capacity building grants that should be pursued.

Chris will propose to the Commission during the meeting on Feb. 16-17 that this position be pursued.

The Murdoch grant will be completed at the end of February. The Murdoch and Collins foundations have been tapped by the Foundation more than once.

Menucha will receive a \$150,000 from the FPC capital campaign and will be targeting the road and other hard improvements at Menucha. Overall, \$72,600 was raised in 2017 which was particularly significant in light of both fund raising events, Croquet and the Harvest Dinner were cancelled, the latter due to the forest fires and subsequent evacuation of Menucha.

August Fundraising Event - Discussion ensued about the proposed Menucha Country Fair. August 11, 2018 is the proposed date. Ideas such as a dunk tank, or bicycle cranked homemade ice cream were considered. Bouncy inflated kids obstacle course was promoted. Spencer, Kristin, Chris, and Susan will be the committee to plan this event. Susan will convene a call about this in the near future.

Fall Fundraiser will be on Sept. 9th. Much of the planning from last year's cancelled dinner can be applied to this year's dinner. Gordon Kennedy, Cartographer, will be the speaker, and the goal will be toward capacity building, Menucha programs, and scholarships. Derek has agreed to head this effort.

Recruitment of new FOMF stewards/Secession

Chris will be rotating off the Board in March. He will contact Lurna Shively about potential interest in joining the Board.

Greeter at Menucha Events a list of upcoming events at Menucha was provided.

Update on Donations Activity:

Donna provided an update on donations. Since December, 2017, \$50.00 in restricted donations were received, \$3,475.00 in unrestricted donations were received; and \$6,786.00 donations were received as a result of the November plea letter for paving roads. Of our goal of \$90,000 we raised \$72,621.43 or, 80.7% of our goal. Again, noteworthy given our need to cancel the fundraising dinner.

Executive Director's Time

Spencer reported success in Menucha programming and that these events are based on faith, music, and art. He reported that Acoustic Guitar Magazine listed the Blues in the Gorge workshop as being in the top 25 in the country. The Ukulele Festival is sold out already.

Next Meeting in February will be on the 25th at Spencer's at 4:30.

Closing prayer was provided by Spencer.

Meeting concluded with Letter signing.

Respectfully Submitted,

Susan Hedlund, Acting Secretary